



## QMedDOCS – Schemes for Corporates

**QMedDOCS** is an offering by QMed by which we procure any type of document – journal articles, patents, book chapters, conference papers/abstracts etc. We have built a reputation for ourselves for this service in the last few years and have a fill rate of about 95% in most months. Most importantly we pay close attention to ensure copyright compliance and implement fair use terms with care.

### Sources:

Articles are procured from Journal websites, Libraries abroad and Commercial vendors.

### Costs:

	Membership fee*	Charges per article**	
	(For 12 months)	For Corporate Use	For Doctors' Academic use***
Members	Rs. 5500	Rs. 1200	Rs. 350
Non-members	Nil	Rs. 1600	Rs. 750

\* Membership fee will be charged for a calendar year from the date on which we receive your membership fee

\*\*Service tax may be applicable, once we cross the exemption limit of billing of Rs. 10,00,000/-. We will inform you if and when this becomes applicable.

\*\*\*For articles requested by doctors for their personal use.

### Pricing explained:

We procure articles at varying prices as procurement and copyright costs vary. We provide articles at a standard pricing based on an average of costs that we incur. Occasionally some difficult to procure articles may cost more. We will intimate such details, and check with you before ordering for the same.

### Delivery:

All articles will be delivered by default as a soft copy, or as printouts if any servicing library does not permit us to deliver soft copies. For the latter, we have an option of delivering an electronic copy (for commercial requests only) through "Secure Delivery" – please ask us if you would like to use this option.

### Time-frames:

- We try and deliver most articles in 12 to 48 hours for corporate orders and in 48-96 hours for academic requests
- This time frame works best for requests received from Mon-Friday (except holidays)

### Note:

The delivery time frames will work for about 95% of requests. *However, we cannot absolutely guarantee delivery time – since we do not have these documents in-house.*

Quality Medical Knowledge Foundation

(Registered with the Charity Commissioner, Mumbai. Registration no: E -24663)

A-3, Shubham Centre, Cardinal Gracious Road, Chakala, Andheri East, Mumbai 400099, India

Tel: 91-22-40054474 / 40054475

Fax: 91-22-40054358 Email: info@qmedkf.org.in

Web: www.qmedkf.org.in

Directory of Indian Medical Sites – www.indianmedicalsites.in



### Ordering articles:

You can order by sending an email in the following format: -

**To:** sdd@qmedkf.org.in  
**Subject:** Your name - Request for article  
**Body:** Full citation / detail of the document to be ordered  
A Single citation or a list of references may be included. Ideally please do not send attachments; copy / paste the matter into the body of the mail

For articles that you order for doctors – please

- Forward the email from the requestor or
- Send a scanned copy of the written/typed/printed request, with the signature of the requestor. We require these for documentation purposes for Copyright compliance.

### Invoicing and payments:

Invoices are sent immediately after articles are dispatched. Payment must be made at the earliest, and definitely not later than 21 days from the date of the invoice or else no further requests for articles will be entertained.

### Copyright Compliance:

Each article provided is procured only for the use of the requestor. For reproduction / distribution, the law requires ordering of multiple copies. Please contact us for guidance, in case you need to order multiple copies. We do not normally take orders for multiple copies, but provide an overall guidance for the process.

### Conditions – corporate use:

- Articles that we provide to you under this scheme may be used **only** for the person for whom you make the request and not by multiple people in the organization or outside.

### Conditions – academic use for doctors:

- Articles that we provide to you under this scheme may be used only for healthcare professionals working / studying / involved in research activities in Government Organizations, Hospitals, Health Science Institutions, or are in private practice
- *The individual/s concerned should have requested you for the article/s; your company may not provide these as part of its promotional activities*
- Please forward us the email request from the concerned professional, or a scanned copy of the written request. This helps us have authentic records for Copyright purposes
- You are responsible for delivering the article that we provide to you, to the end user

Please print the following acknowledgement cum declaration on your company's letterhead, and return it to us, with a signature of a concerned authority.

S/d

Vasumathi Sriganesh, CEO

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